

YTC HSO VTC Instructions

To setup a meeting with a housing counselor, please contact the JBLM Housing Services Office (HSO) at least 24 hours in advance from requested meeting date at (253) 967-3581 or:

usarmy.jblm.imcom.list.dpw-rcd-hso@mail.mil

A counselor will contact you to schedule the web conference meeting. Following are step-by-step instructions on how to access the meeting:

- 1. Launch the meeting thru the Defense Collaboration Services (DCS) by clicking on the following URL:
<https://conference.apps.mil/webconf/ytchousing>**
- 2. Login using the email certificate from your Common Access Card (CAC) and select “Accept”**
- 3. Enter your user name and select “Join”**
- 4. Ensure the webcam and microphone are turned on**
- 5. When the meeting is finished, log out using the button in the top right corner**